

For Office Use Only

Date Received _____

Began Employment _____

T.B. Test _____

Hightown Church of God

**3926 - 28th Avenue
Northport, AL 35473
(205) 333-0664**

APPLICATION FOR EMPLOYMENT

Name

Last

First

MI

SS#

Address

City

Zip

Telephone: Home ()

Cell ()

Position Desired

Name and Number of Person(s) to Contact in Case of an Emergency:

Name

Number

EDUCATION BACKGROUND

A. List schools attended, starting with High School. **B.** List number of years completed. **C.** Indicate degree or diploma, if any. **D.** Major. **E.** Other types of training.

A. Name and address of school(s) attended	B. No. of Years Completed	C. Diploma or Degree Received	D. Major	E. Other Training

EMPLOYMENT HISTORY

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience. Explain any gaps in employment in comment section below.

Employer	Telephone ()	Date Employed		Summarize the nature of the work performed and job responsibilities.
		From	To	
Address				
Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May we contact for references? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		\$	Per	
Employer	Telephone ()	Date Employed		Summarize the nature of the work performed and job responsibilities.
		From	To	
Address				
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		Starting		
Immediate Supervisor and Title		\$	Per	
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		Starting		
Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May we contact for references? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		\$	Per	

Comments (including explanation of any gaps in employment)

Skills and Qualifications: Summarize special skills and qualification acquired from employment or other experiences that may qualify you to work with our Preschool.

REFERENCES

List names and telephone numbers of three (3) business work references who are not related to you and are not previous supervisors. If not applicable, list three (3) school or personal references who are not related to you.

Name	Telephone Number	Years Known	In What Capacity?
	()		
	()		
	()		

CONVICTION REPORT

Have you ever been convicted of a violation of law other than a minor traffic violation? (If yes, explain on back.).....No Yes

Are any criminal charges or proceedings pending against you? (If yes, explain on back.).....No Yes

Have you been convicted of any offense involving the sexual molestation, physical or sexual abuse, or rape of a child? (If yes, explain on back.).....No Yes

SIGNATURE OF APPLICANT_____DATE_____