

# HIGHTOWN CHURCH OF GOD

## Reopening Guidelines

### SEPTEMBER 2020

#### **General**

Face Coverings – Face mask/covering must be worn in church facilities at all times until further notice. We keep a supply of masks on hand, and will be distribute as needed.

Temperature Check - Temperature checks with touchless thermometers will be required for everyone entering church facilities. A normal temperature is reading 98.7. Those who register a temperature reading 100.4 or higher will be asked to step aside, and then rechecked a few moments later. If the person rechecks at 100.4, they will not be allowed to remain in the church facility.

Covid-19 Entry Questionnaire – Before entering the Sanctuary and Family Life Center, everyone will be asked a set of questions about possible recent Covid19 exposure as well as current state of heath. Those who have had or have been exposed to someone who has Covid-19 in the past 14 days will not be allowed to remain in church facility. Those who are experiencing Covid-19 or Flu like symptoms will not be allowed to remain in church facility.

Social Distance – Make sure that there is always 6 feet of distance between you and anyone that does not live in your household.

Hand Sanitizers - Hand sanitizing stations are placed throughout our facilities. Everyone will be required to sanitizes before entering the Sanctuary and the Family Life Center.

Reduced Seating Capacity - Due to distancing guidelines, seating will be limited to 44% of normal capacity. If we are at capacity when you arrive you will have to wait to attend another service, listen to the service in the parking lot on FM 89.1, or view the 11am Worship Service on YouTube.

Fumigation Cleaning - The Sanctuary, church foyer, and restrooms will be sprayed with a fogging sanitizing machine between the 8am and 11am Worship Services. No one will be allowed in the sanctuary between 9:15am and 10:30am. The drying and air purification process takes approximately 45 minutes.

General Cleaning – Building will be thoroughly cleaned and sanitized after each use.

Restrooms – All restrooms will remain open for usage. Practice good hygiene and safety. Signs will be posted about washing hands in bathrooms with appropriate guidelines to doing so.

Staff - All staff, volunteers, musicians, and praise team members must be temperature checked and answer Covid-19 Entry Questionnaire.

Greeters - Ushers, security, and or deacons may greet attendees both inside and outside. NO hand shaking, hugs, or extensive conversation. Ushers will seat all attendees.

Doors – All doors are to be propped open or opened by greeters or staff.

## **Reopening Preparations**

Removed all Bibles, hymnals, pens, information cards, etc. from backs of pews.

Removed everything nonessential from classrooms.

Placed Sanitizing Stations throughout facilities.

Posted signs about maintain a distance of 6 feet.

Blocked off every other pew to ensure social distancing.

## **Sunday Services**

Held in the Sanctuary. We will not provide an Overflow Room at this time.

There will be a time for greetings and fellowship using the 6 feet social distancing rule, with no physical contact.

Altar call will be observed using the 6 feet social distancing rule, with no physical contact.

Offering will be received at the end of service as attendees leave at both the rear as well as the front of the Sanctuary. Members may also continue giving tithes and offerings online.

Holy Communion Elements will be issued as attendees arrive in foyer by gloved ushers.

Dismissal of worship service will be done by sections from rear to front of Sanctuary.

8am Worshippers that will attend Sunday School must dismiss from the front of church and exit through musician's door and enter Family Life Center from back church hallway.

11am Worshippers that will be picking up their children from Youth Church must dismiss from the front of church and exit through musician's door and enter Family Life Center from back church hallway.

Xcel Youth Ministries – Until further notice, the youth ministry will not provide in-person services for nursery ages through age 4. Also, 8:00am Children’s Church is suspended until further notice.

The 11am Worship Service will continue to be live streamed to YouTube.

Both 8am and 11am Services will be broadcasted on FM 89.1 for Parking Lot Worshipers.

Remember, if you feel sick or are sick, do not come to church.

## **Sunday School**

Men’s and Women’s Sunday School classes will be combined and will meet at 9:30am on the left side of the Gymnasium.

Sunday School for Children will be held in their regular classrooms. Parents of children between the ages of 5 and 12 must escort their children to their Sunday School classrooms and pick them up when class is over.

Youth between the ages of 13 and 17 must report to the Youth Service area on the right side of Gymnasium or the Sanctuary with their parents when class is over.

Remember, if you feel sick or are sick, do not come to church.

## **Wednesday Bible Study**

All Wednesday in-person bible study classes will resume on Wednesday, October 14<sup>th</sup>. This includes 12:30pm, 6:45pm, and Youth Services.

When Wednesday Services resume in October, youth will meet in the Gym and upstairs classrooms. Adults will meet in the Sanctuary. Offering will be received at the end of service as attendees exit the building or class.

Wednesday Adult Bible study will continue to be prerecorded and uploaded to YouTube for viewing through Wednesday, October 7<sup>th</sup>.

When Wednesday Services resume in October, the 6:45pm Adult Bible Study will be streamed live to YouTube.

Remember, if you feel sick or are sick, do not come to church.

## Music Ministry

Praise Team - A maximum of 4 members on stage at a time, distanced by 6 feet.

Choir - Choir presentations and choir rehearsals are suspended until further notice.

Wipe down and spray microphones and shared instruments where possible after each use.

Remember, if you feel sick or are sick, do not come to church.

## Audio/Media Team

Clean headphones, computers, laptops, etc. after every use. DO NOT use water, Clorox wipes will be fine.

Teams will be rotated when possible. Remember, if you feel sick or are sick, do not come to church.

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## COVID-19 ENTRY QUESTIONARE

These are the questions that you will be asked by our staff before entering the Sanctuary or Family Life Center.

**Have you or anyone you have encountered in the past 14 days been confirmed or suspected of COVID-19 or been ill with a respiratory illness?** YES \_\_\_\_\_ NO \_\_\_\_\_

**Do you have the following symptoms?**

Fever (100.4 or greater)	YES _____	NO _____
Cough	YES _____	NO _____
Shortness of breath or difficulty breathing	YES _____	NO _____
Fatigue	YES _____	NO _____
Muscle or body aches	YES _____	NO _____
Headache	YES _____	NO _____
New loss of taste or smell	YES _____	NO _____
Sore Throat	YES _____	NO _____
Congestion or runny nose	YES _____	NO _____
Nausea or vomiting	YES _____	NO _____
Diarrhea	YES _____	NO _____